

# Village of Biscayne Park

640 NE 114<sup>th</sup> Street  
Biscayne Park, FL 33161  
(305) 899-8000

## Mayor and Commission

John R. Hornbuckle  
Mayor

Steve Bernard  
Vice-Mayor

Robert "Bob" Anderson  
Commissioner

Kelly Mallette  
Commissioner

Chester H. Morris, M.D.  
Commissioner

Frank R. Spence  
Village Manager

John J. Hearn  
Village Attorney

Ann Harper  
Village Clerk

## AGENDA

### REGULAR COMMISSION MEETING

Ed Burke Recreation Center – 11400 NE 9<sup>th</sup> Court  
Tuesday, June 3, 2008 - 7:00 pm

1. CALL TO ORDER and ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. ORDER OF BUSINESS - ADDITIONS, DEFERRALS, OR DELETIONS TO AGENDA
4. PRESENTATIONS
  - A. Ceremony promoting Sergeant Elisabeth "Betsy" Albert to rank of Lieutenant
  - B. Presentation of Audited Financial Reports for the Fiscal Year ending September 30, 2007, by Alberni Caballero & Castellanos, C.P.A., LLP
5. PUBLIC COMMENTS RELATED TO AGENDA ITEMS
6. CONSENT AGENDA (Motion to be made for all as one or remove for discussion)
  - A. Approval of Minutes – (1) Regular meeting May 6, 2008  
(2) Workshop FPL April 22, 2008
7. PUBLIC HEARINGS
  - A. SECOND READING OF ORDINANCES

#### ORDINANCE NO. 2008-1

AN ORDINANCE OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA, GRANTING FLORIDA POWER & LIGHT COMPANY, ITS SUCCESSORS AND ASSIGNS, AN ELECTRIC FRANCHISE; IMPOSING PROVISIONS AND CONDITIONS RELATING THERETO; PROVIDING FOR MONTHLY PAYMENTS TO THE VILLAGE OF BISCAYNE PARK, FLORIDA; PROVIDING FOR CONFLICT; PROVIDING FOR AN EFFECTIVE DATE (Continued from May 6, 2008)

Manager and Attorney Recommendation: Defer to the October 7, 2008, Commission Meeting

#### B. VARIANCES - None

## **Village of Biscayne Park - Agenda**

### **8. ORDINANCES – FIRST READING – None**

### **9. RESOLUTIONS – None**

### **10. OLD BUSINESS**

**A. Status of Public Works Yard research (continued from May 6, 2008, Commission meeting) (Village Manager)**

**B. Motion to construct a new Public Works facility on the current site (Commissioner Morris)**

**C. Status of Entry Sign (Village Manager)**

**TBS 1. Award of Contract to successful bidder (Sealed bids due 5/29/08)**

**D. Rotation of the Office of Vice-Mayor**

### **11. NEW BUSINESS**

**A. Approval of sanitation rates for FY 2008-2009**

**B. Appointment to Planning & Zoning Board to fill vacancy created by resignation of Hans Laurenceau (Commissioner Anderson)**

**TBS C. Consideration of possible alternate award to Mears Motor Leasing to Lease 2008 Chevrolet Impala V-6 Police Cars. (Previous award for 2008 Dodge Charger V-6 Police Cars not available).**

### **12. GOOD AND WELFARE (PUBLIC)**

### **13. REPORTS**

#### **A. Committee Reports**

- 1. Star gazing Group – Brett Shinn**
- 2. Parks & Parkways Board – Dan Keys**
- 3. Anniversary Committee – Mayor Hornbuckle**

#### **B. Village Attorney Comments**

#### **C. Village Manager Comments**

- 1. Report from Police Chief Glansberg**
- 2. Updates on various projects**

#### **D. Commission Comments**

- 1. Commissioner Anderson**
- 2. Commissioner Mallette**
- 3. Commissioner Morris**
- 4. Vice-Mayor Bernard**
- 5. Mayor Hornbuckle**

## Village of Biscayne Park - Agenda

### 14. ANNOUNCEMENTS -All public meetings are held at the Ed Burke Recreation Center 11400 NE 9<sup>th</sup> Court

*Wednesday, June 4	Parks & Parkways Board at 6:30 pm
* Tuesday, June 10	Code Review Committee at 6:30 pm
* Monday, June 16	Planning and Zoning Board at 6:30 pm
* Tuesday, June 17	Code Enforcement Board at 7:00 pm
* Wednesday, June 18	Anniversary Committee at 6:30 pm
* Tuesday, June 24	Code Review Committee at 6:30 pm
* Friday, July 4	Village Hall, Public Works, Recreation CLOSED in observance of 4 <sup>th</sup> of July Holiday
*Monday, July 7 <sup>th</sup>	Planning & Zoning Board;
	LPA Public Hearing on Comprehensive Plan 6:30 pm
*Tuesday, July 8	Regular Commission Meeting 7 pm

### 15. ADJOURMENT - NOTE: TBS = To Be Submitted

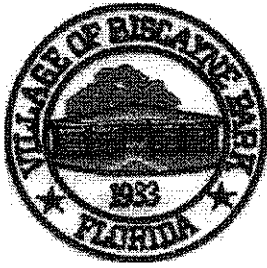
Visit our website at [www.biscayneparkfl.gov](http://www.biscayneparkfl.gov)

In accordance with the provisions of F.S. Section 286.0105, should any person seek to appeal any decision made by the Commission with respect to any matter considered at this meeting, such person will need to ensure that a verbatim record of the proceedings is made; which record includes the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act of 1990, persons needing special accommodation to participate in the proceedings should call Village Hall at (305) 899-8000 no later than (4) days prior to the proceeding for assistance.

#### DECORUM

Any person making impertinent or slanderous remarks, or who becomes boisterous while addressing the Commission, shall be barred from further audience before the Commission by the presiding officer, unless permission to continue or again address the commission is granted by the majority vote of the Commission members present. No clapping, applauding, heckling or verbal outbursts in support or in opposition to a speaker or his/her remarks shall be permitted. No signs or placards shall be allowed in the Commission Chambers. Please mute or turn off your cell phone or pager at the start of the meeting. Failure to do so may result in being barred from the meeting. Persons exiting the Chamber shall do so quietly.



# Village of Biscayne Park

## MINUTES

### REGULAR MEETING

Ed Burke Recreation Center – 11400 NE 9<sup>th</sup> Court

Tuesday, June 3, 2008 - 7:00

Mayor John Hornbuckle called the meeting to order at 7:10 p.m. In addition to Mayor Hornbuckle, present were Vice-Mayor Steve Bernard and Commissioners Bob Anderson, Kelley Mallette, and Dr. Chester Morris. Present from Staff were Frank Spence, Village Manager; John Hearn, Village Attorney; Holly Hugdahl, Acting Finance Director; Mitchell Glansberg, Police Chief; Tony Sanchez, Police Captain, Bernard Pratt, Public Works Director; Elisa Tankersley, Recreation Director, and Ann Harper, Village Clerk.

Vice-Mayor Bernard led the Pledge of Allegiance followed by a moment of silence.

### **3. ORDER OF BUSINESS - ADDITIONS, DEFERRALS, OR DELETIONS TO AGENDA**

Mr. Spence removed item 4B from the agenda and said it will be presented at a later meeting. He also removed item 11C because no additional information was available on leasing. The bids for item 10 C 1 have been received and the backup material was provided to the Commissioners and Staff.

Vice-Mayor Bernard added item 11 C, discussion of a budget workshop.

Mayor Hornbuckle moved item 7A to item 4B for discussion early in the meeting.

### **4. PRESENTATIONS**

#### **A. Ceremony promoting Sergeant Elisabeth "Betsy" Albert to rank of Lieutenant**

Chief Glansberg announced the promotion of Sergeant Betsy Albert to the rank of Police Lieutenant. Chief Glansberg said Betsy began her service with the Biscayne Park Police Department in 1990 and was promoted to the rank of Sergeant in 1997. She has a Bachelor of Science Degree in Criminal Justice and has attended numerous advanced training courses. She has dedicated over eighteen years of her life to public service for this community, and he is pleased to recognize her today for that service and dedication. Nicholas Albert, son of Sgt. Albert, pinned the Lieutenant badge on Betsy, and her sister Jenny pinned the Lt. bar on her uniform.

Commissioner Anderson and Mrs. Anderson provided cake and coffee in recognition of Lt. Albert, and the meeting recessed for ten minutes for everyone to enjoy the refreshments.

#### **B. Presentation of Audited Financial Reports for the Fiscal Year ending September 30, 2007, by Alberni Caballero & Castellanos, C.P.A., LLP**

This was removed from the agenda and replaced with item 7 A, second reading of the Ordinance related to the Florida Power and Light Franchise Agreement.

## **7. PUBLIC HEARINGS**

### **A. SECOND READING OF ORDINANCES**

#### **ORDINANCE NO. 2008-1**

**AN ORDINANCE OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA, GRANTING FLORIDA POWER & LIGHT COMPANY, ITS SUCCESSORS AND ASSIGNS, AN ELECTRIC FRANCHISE; IMPOSING PROVISIONS AND CONDITIONS RELATING THERETO; PROVIDING FOR MONTHLY PAYMENTS TO THE VILLAGE OF BISCAYNE PARK, FLORIDA; PROVIDING FOR CONFLICT; PROVIDING FOR AN EFFECTIVE DATE (Continued from May 6, 2008)**

**Manager and Attorney Recommendation: Defer to the October 7, 2008, Commission Meeting**

Attorney Hearn read the title of the Ordinance. He said this Public Hearing has been continued from the May 6, 2008, meeting, and he recommends that discussion on it be deferred. In response to a request from Commissioner Mallette, Attorney Hearn said he asked for a formal decision from the Ethics Commission, and he strongly recommends deferral of this item until he receives a reply to the question.

Motion was made by Commissioner Morris, seconded by Commissioner Anderson, to continue the Public Hearing until the Commission meeting on October 7, 2008. The motion carried by roll-call vote, as follows:

AYES: Commissioners Anderson, Mallette and Morris; Vice-Mayor Bernard and Mayor Hornbuckle.

NAYS: None.

### **5. PUBLIC COMMENTS RELATED TO AGENDA ITEMS – There were no speakers.**

### **6. CONSENT AGENDA (Motion to be made for all as one or remove for discussion)**

#### **A. Approval of Minutes – (1) Regular meeting May 6, 2008 (2) Workshop FPL April 22, 2008**

Motion was made by Commissioner Mallette, seconded by Commissioner Anderson, to approve the Consent Agenda. The motion carried by voice vote, 5/0.

### **7. A. (Moved to the first part of the meeting)**

#### **B. VARIANCES - None**

### **8. ORDINANCES – FIRST READING – None**

### **9. RESOLUTIONS – None**

## **10. OLD BUSINESS**

### **A. Status of Public Works Yard research (continued from May 6, 2008, Commission meeting) (Village Manager)**

### **B. Motion to construct a new Public Works facility on the current site (Commissioner Morris)**

Commissioner Mallette said there is a piece of property close to the city which is in the process of a sale. It will be sold to an individual who would be interested in making an arrangement with the city. She cannot provide more details at this time because she does not want to put the sale of the property in jeopardy by identifying the location. She feels strongly this is a possibility, and the new owner is anxious to meet with the city.

Commissioner Morris said the Public Works Committee worked for almost two years on a location for the department and concluded that moving off-site was not a good option. In addition to loss of work time, there are increasing gas costs and wear and tear on vehicles. Lease agreements can lead to many problems. We need a public works building now, and not in two years.

Commissioner Morris made a motion to construct a new public works building on the present site. The motion was seconded by Vice-Mayor Bernard.

Commissioner Mallette said she wanted a use for that property which is more compatible with the Village.

Commissioner Anderson said he agrees with Commissioner Morris. He wondered if it would be safe, or legal, for workers to drive the smaller vehicles on the streets of another city. He suggested Staff look at modular units rather than steel and concrete for the public works facility.

Vice-Mayor Bernard said he was Chairman of the Public Works Committee. He said the committee designed a building which looks like a house, and it will take time to update the plans to meet the present code. The cost of the project was in the range of \$250,000 several years ago. He suggested moving ahead with getting an estimate from an architect to update the plans.

Mayor Hornbuckle said this is a major issue for the Village and has been going on for a long time, and it is all right with him to push it back another month to see what happens.

Commissioner Mallette said she appreciated comments from the other Commissioners, and it is important to know the cost of both options before moving ahead. Also, there might be issues with the land before a building can be placed on it.

Commissioner Morris said the decision has been delayed again, and it is time to make a decision and start the process.

Vice-Mayor Bernard said the Public Works Committee did not recommend using modular units for the building, and he thinks that these units are not permitted by code.

Vice-Mayor Bernard continued that the Manager should be given direction to talk to the architect to bring the plans developed by the Public Works Committee up to Code and figure out the cost. The Attorney should be directed to put together an RFP. If in a month, or the next time we meet, the deal falls through, or if it does not fall through, and it is something that parts of the Commission do not think we can afford given the budget problems we will be having, then we haven't lost time.

Mayor Hornbuckle said he understands we have a motion to begin to construct the building. He asked Commissioner Morris to consider an amendment to his motion, and if something comes back in a month or two we can readdress the issue.

Commissioner Morris said he would like the motion to stand for a vote, and after that a second motion can be made.

Attorney Hearn said a vote on the motion would not affect the ability to bring something back.

Commissioner Mallette asked what steps will be taken if the motion is approved.

Mr. Spence said we need a Consulting Engineer and a Consulting Architect under contract on an on-going basis. Vice-Mayor Bernard verified that the architect for the Public Works building was hired by the Village, and additional work would be an extension of the previous contract.

Commissioner Mallette asked whether or not we are spending any money. Attorney Hearn said we may spend a couple thousand dollars on the architect who designed the building for the Public Works Committee.

Mayor Hornbuckle asked for a vote on the motion to begin the process to construct a Public Works facility.

Mayor Hornbuckle called for a voice vote on the motion, which carried 5/0.

### **C. Status of Entry Sign (Village Manager)**

#### **1. Award of Contract to successful bidder (Sealed bids due 5/29/08)**

Mr. Spence referred to the memorandum distributed prior to the meeting with copies of the four bids submitted to construct the entry sign. He stated that selection is at the discretion of the Commission. The Commission can authorize the Attorney to draft a contract, but construction cannot begin until the Village receives an easement from the Episcopal Church Diocese, who owns the land.

Commissioner Morris asked about "squatters rights" for the property. Attorney Hearn said if we do not get an easement, there are other avenues, but there have been no indications that they will not sign the agreement.

In response to Commissioner Anderson's question, Mr. Spence said he recommended the lowest bidder. Attorney Hearn said no contract can be signed until the easement agreement is signed.

Motion was made by Commissioner Anderson, seconded by Vice-Mayor Bernard, to contact the lowest bidder, AAA Sign Solutions in Hollywood, and if there is some discrepancy in their bid, then go to the next lowest bidder, A-Plus Gemini Development. Mayor Hornbuckle called for a voice vote on the motion, which carried 5/0.

### **D. Rotation of the Office of Vice-Mayor**

Mr. Spence said the Commission at their December 18, 2007, meeting determined an order of serving in the Office of the Vice Mayor. Commissioner Bernard was designated to serve the first term, with Commissioner Morris to serve the following term.

The Commission agreed by consensus that Commissioner Morris will serve in the office of Vice-Mayor from July 1 to December 31, 2008.

## **11. NEW BUSINESS**

### **A. Approval of sanitation rates for FY 2008-2009**

Mr. Spence said that residents pay the sanitation to the County through their tax bill, and the County rebates the fee to the Village. Last year the annual fee was \$532. The County requires that we furnish them the new rate by Friday, June 6. We are proposing an increase of \$40 to \$572, or 77 cents increase per week. This is an enterprise fund, which means it is self-supporting.

Commissioner Morris commented that the new rate is lower than the Miami Shores rate.

Vice-Mayor Bernard objected to rushing into setting the rate and said we do not have the luxury of raising fees for services and ad valorem taxes. He objected to not having input from the public as to whether they would rather not have the "Cadillac" service and go down to a "Toyota" service. He mentioned having one pickup instead of two weekly pickups. He said this is not the right way to do a budget, and how do we know we have the right numbers for depreciation. This is only the beginning of what is going up.

Commissioner Mallette said she also feels that "we have a gun to our heads" and the Commission should have had more time to look at this. This fee has gone up every year since she has been on the Commission. She asked how much time employees spend on landscaping, and commented that other cities outsource landscaping, and why can't we have great service for less money. She said she will not vote for this increase.

Commissioner Anderson said through the years there have been discussions about cutting back to one pickup a week, but everyone objected to it. He asked why are we just getting these figures now.

Holly Hugdahl said that this is the time of year when we usually set the rate for sanitation because we use eight months of experiences to calculate the rate. If the expenses for the year turn out to be lower, then it will be applied to the next year. If you do not want to increase the rate, whatever is not covered by the fee will be paid by the General Fund.

Commissioner Anderson suggested using seven months of data for the calculation next year.

Vice-Mayor Bernard reviewed the Solid Waste Cost Accounting worksheet on a line-by-line basis and questioned Ms. Hugdahl on the calculations. Ms. Hugdahl responded that we are charging actual costs. For indirect costs, she used five percent for additional overhead.

Mayor Hornbuckle said we must have a certain level of confidence in Staff. If not, the Commissioners should each take over a department as it was done in the past.

Commissioner Mallette said the city is going to have to look for ways to do things differently.

Motion was made by Commissioner Morris, seconded by Commissioner Anderson, to accept the rate as presented by the Manager.

Vice-Mayor Bernard suggested taking out three increased items, Supplies, Overhead, Liability Insurance, which total approximately \$47,000, which are re-allocations from the General Fund budget, and that would reduce the increase in the sanitation rate.

Mrs. Hugdahl stated if Vice-Mayor Bernard removes the three line items which increased, would he agree to put back the items which decreased, such as uniforms.



Mayor Hornbuckle said he thinks Staff has done what they feel is a proper allocation. He does not want to raise the fee and suggested making a compromise.

Commissioner Morris commented that changing line items from the Sanitation Fund to the General Fund is just shifting expenses.

Mayor Hornbuckle called for a voice vote on the motion, which failed by 2/3 with Commissioners Mallette, Vice-Mayor Bernard, and Mayor Hornbuckle voting no.

Vice-Mayor Bernard made a motion to remove the three increased line items (supplies, overhead, liability insurance) from the Sanitation Fund to the General Fund and recalculate the Sanitation rate. There was no second to the motion, and after further discussion, another motion was made.

Motion was made by Vice-Mayor Bernard, seconded by Commissioner Mallette, to set the Sanitation assessment at \$542 per household for fiscal year 2008-2009. The motion carried by voice vote, 5/0.

**B. Appointment to Planning & Zoning Board to fill vacancy created by resignation of Hans Laurenceau (Commissioner Anderson)**

Commissioner Anderson appointed Elizabeth Hornbuckle to serve as a regular member of the Planning and Zoning Board and asked residents who would like to apply for the position of Alternate Member to contact him or another Commissioner.

**C. Consideration of possible alternate award to Mears Motor Leasing to Lease 2008 Chevrolet Impala V-6 Police Cars. (Previous award for 2008 Dodge Charger V-6 Police Cars not available). This subject was removed from the agenda and replaced with: Discussion on scheduling a retreat on budget issues.**

Vice-Mayor Bernard said there has been talk of canceling the July 8<sup>th</sup> Commission meeting and suggested that a retreat or special meeting be scheduled in July to talk about the budget. Mr. Spence said this meeting could not be for specifics as full details regarding budget figures will not be available at that time. Motion was made by Commissioner Morris, seconded by Commissioner Anderson, to cancel the July 8<sup>th</sup>, 2008, Commission meeting and to schedule a budget workshop for Staff and the Commissioners on July 15<sup>th</sup>, 2008, at 6:30 p.m. The motion carried by voice vote, 5/0.

**12. GOOD AND WELFARE (PUBLIC)**

Barbara Kuhl spoke about the recycling program.

Clement Hall said he favors having the Public Works Department located in the Village.

Millie DeSanti objected to the new sanitation rate.

**13. REPORTS**

**A. Committee Reports**

- 1. Star gazing Group – Brett Shinn – no report**
- 2. Parks & Parkways Board – Dan Keys**

Mr. Spence read into the record the motions passed by the Parks & Parkways Advisory Board, a copy of which is attached to these minutes.

Commissioner Anderson said he would like Staff to develop a program whereby residents could adopt medians and make donations to the Village for their upkeep. Mr. Spence said the Parks Advisory Board wants to control what can be planted in the medians and is willing to work with residents. He continued that people can donate to any program in the Village and the funds will be segregated. Commissioner Anderson said he wanted a more formalized program.

### **3. Anniversary Committee – Mayor Hornbuckle**

Mayor Hornbuckle said there will be a dinner dance at Miami Shores Country Club on Saturday, October 18, and people can email the Committee at [bp75anniversary@aol.com](mailto:bp75anniversary@aol.com).

### **B. Village Attorney Comments**

Attorney Hearn said that on June 13<sup>th</sup> he will learn the results of the request to recover the hard cost of the Charter lawsuit. He also said that he continues to work on the FPL Franchise agreement.

### **C. Village Manager Comments**

- 1. Report from Police Chief Glansberg** – Chief Glansberg gave the monthly Police Department report.
- 2. Updates on various projects**

Mr. Spence distributed a chart showing the schedule of parking and traffic collections from October 2005 through April 2008.

### **D. Commission Comments**

- 1. Commissioner Anderson** commented on a resident's water bill.
- 2. Commissioner Mallette** said she was working with the Manager on the NE 6<sup>th</sup> Avenue issue.
- 3. Commissioner Morris** complimented the Police Department on a recent arrest.
- 4. Vice-Mayor Bernard** spoke about the County free tree program and suggested the Parks and Parkways Board discuss keeping the basketball court in the park.
- 5. Mayor Hornbuckle** commented that if something is not on the agenda,, such as traffic issues, people think it is not being worked on when in fact it is.

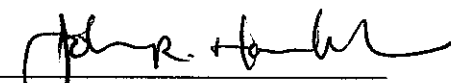
### **14. ANNOUNCEMENTS - All public meetings are held at the Ed Burke Recreation Center 11400 NE 9<sup>th</sup> Court**

- |                                     |  |
|-------------------------------------|--|
| <b>*Wednesday, June 4</b>           | <b>Parks &amp; Parkways Board at 6:30 pm</b>   |
| <b>* Tuesday, June 10</b>           | <b>Code Review Committee at 6:30 pm</b>  |
| <b>* Monday, June 16</b>            | <b>Planning and Zoning Board at 6:30 pm</b>  |
| <b>* Tuesday, June 17</b>           | <b>Code Enforcement Board at 7:00 pm</b>   |
| <b>* Wednesday, June 18</b>         | <b>Anniversary Committee at 6:30 pm</b>  |
| <b>* Tuesday, June 24</b>           | <b>Code Review Committee at 6:30 pm</b>  |
| <b>* Friday, July 4</b>             | <b>Village Hall, Public Works, Recreation CLOSED in observance of 4<sup>th</sup> of July Holiday</b> |
| <b>*Monday, July 7<sup>th</sup></b> | <b>Planning &amp; Zoning Board;</b>  |
|                                     | <b>LPA Public Hearing on Comprehensive Plan 6:30 pm</b>  |

There being no further business to come before the Commission, the meeting was adjourned at 10:10 p.m.

Commission approved on August 5, 2008.

Attest:

  
\_\_\_\_\_  
John Hornbuckle, Mayor

  
\_\_\_\_\_  
Ann Harper, Village Clerk

# **THE VILLAGE OF BISCAYNE PARK**

## **PARKS & PARKWAYS ADVISORY BOARD**

### **AGENDA NOTES FOR MEETING OF**

**MAY 7, 2008**

- 1. Roll Call. Present: Dan Keys, Chair; Lynn Fischer; Frank Rabl; and, Steve Taylor. Absent: Barbara Kuhl; Jane Ansley.  
Also present: Village Manager Frank Spence; Recreation Director Elisa Tankersley; Public Works Director Bernard Pratt; and Commissioners Bernard and Anderson.**
- 2. Manager reported that he had hired Ballfield Maintenance, Inc. to spray the ball field with strong pesticides and chemicals that Village employees are not certified to handle.**
- 3. Manager was requested to get better prices for renting a professional reel mower that is required for the ball field.**
- 4. Public Works Director advised that watering the ball field and new plantings twice a week is not enough. Public Works will water more.**
- 5. Manager explained why he had the large ficus tree behind the Recreation Center cut down. One side of it had been seriously damaged by Hurricane Wilma and because additional dead limbs had to be cut out, it was determined that it constituted a safety hazard to children and to the building should it fall on it. This had to be done before the next hurricane season arrived June 1<sup>st</sup>.**
- 6. To temporarily provide shade for the children, the Board looked at pictures of large tarpaulins that could be erected like tents on poles to provide temporary shade. They suggested that we get prices. We need a short-term and a long-term plan for shade and trees.**
- 7. MOTION: It is recommended that the Village hire a landscape architect to develop a Master Plan for the park. Passed: 4-0.**
- 8. MOTION: It is recommended that the Village purchase the 49 trees, comprised of oaks, gumbos, sabal palms, and other species, as recommended by a sub-committee. And that the \$11,000 originally designated for the 50-50 match for an Urban Forestry Grant, be used for purchasing these trees that will be planted in the medians. Passed 4-0. Public Works will price trees from approved nurseries.**

**PARKS & PARKWAYS ADVISORY BOARD AGENDA NOTES FOR 5/7/08**

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- 9. MOTION:** It is recommended that the Village engage the services of a professional architect to design the new 20'x30' pavilion approved by the Safe Neighborhoods Park Bond Program, and that the pavilion be attached to the current Recreation Center Building and not be free-standing. Passed: 4-0. The Manager advised that he is trying to get prices for a turn-key pavilion that the County or some city may have used and piggy-back on that bid in order to save time and money.
- 10.** In response to a question about why it has taken so long to get the Pavilion built, the Manager will distribute copies of the original Grant application to the Safe Neighborhoods Park Bond Program Committee, which was a year ago, with the final contract between the County and the Village, which was only executed two months ago.
- 11.** Manager was requested to send a letter to all of the residents along NE 5<sup>th</sup> Avenue, letting them know about the new tree replacement plan being proposed for the median in their area. They originally had said that they would participate in the cost of buying replacement trees.

**ADJOURNMENT: 8:50pm.**

*frs*  
**frs**